

Annex 1: Template for Annual Report

St. Gabriel's Primary School Annual Report for the financial year period 1 Jan 17 to 31 Dec 17

Basic information

Name of School: St. Gabriel's Primary School

*Address: 220 Lorong Chuan Singapore 556742

Charity / IPC status: School is an exempt charity and a member of the Education Central Fund.

*Charity Number/School's Unique Entity Number: T07GS5012J

*Governing instrument: Constitution

Detailed information

Detailed information

Board Members:

S/N	Name	Position
1.	Mr. Henry Phang	Chairman
2.	Mr. Yeo Ann Tai	Vice-chairman
3.	Mr. Andrew Ng Lian Timn	Treasurer
4.	Brother Dominic Yeo-Koh	Supervisor
5.	Mr Stephen Chin Hong Em	Joint Secretary/Principal (SGSS)
6.	Mrs. Catherine Chiang	Joint secretary/Principal (SGPS)
7.	Mr. Charles Lee	Member
8.	Dr. Chen Sze Hua	Member
9.	Mr. Francis Wong	Member
10.	Mrs. Grace Chung Choy Lin	Member
11.	Mdm Esther Teng @ Mrs Esther Loo	Associate member
12.	Late Brother Emmanuel @Pierre-Paul Gaudette (till 31 August 2017)	Advisor

Key Employees:

13.	Mr. Soh Kai Guan	Vice-Principal/ Student Affairs
14.	Mr. Keith Tan	Vice-Principal/ Academic Affairs

Auditor – Assurance Partners LLP

Objectives / Activities of school

Objectives of school:

The mission of the Education Service is to mould the future of the nation, by moulding the people who will determine the future of the nation. The service will provide our children with a balanced and well-rounded education, develop them to their full potential and nurture them into good citizens, conscious of their responsibilities to family, society and country.

Our Vision:

A Gabrielite will be God-loving, disciplined, gracious, caring and a life-long learner.

Our Mission:

Shaping Lives for Service to God and Nation.

School's activities/programmes for the year: The school is undergoing PERI upgrading.

Fundraising activities carried out in the year (if any): Nil

Upcoming school's activities/programmes: Ongoing PERI upgrading.

Future fundraising plans (if any): Nil

Financial Highlights

**Please attach the audited financial statements to this report.*

See attached for the audited financial statements

This section is only for schools that have gross annual receipts (including MOE grants) exceeding \$10 million for 2 consecutive financial years. Other schools may remove this section from the report.

Reserves Policy (to indicate school's reserves¹ amount, reason/use of holding amount of reserves and the likely timing of using the reserves)

For example: "As at 31 Dec xx, school has a surplus reserves of \$xx. The money is required for xx (the educational uses) and is likely to be used in the near future XX (do indicate a date if possible)."

NA

¹Reserves excludes the endowment funds and any restricted/specific donation funds which are restrictive in nature

Please note information in (*) are required under the statutory Charities (Annual Report) Regulations. Reserves policy is required under the Education Central Fund Guidebook for schools that have gross annual receipts exceeding \$10 million for 2 consecutive financial years.

Annex A: Summary Table for St. Gabriel’s Primary School

Name of School	General SMC Fund		Building Fund		Other Donations Fund	
	FY17 (Current Year)	FY16 (Previous Year)	FY17 (Current Year)	FY16 (Previous Year)	FY17 (Current Year)	FY16 (Previous Year)
Income:						
Donations/Sponsorship	43,500	43,788	-	13,145	-	-
Rental income	6,270	4,335	-	-	-	-
Others	11,280	52,052	4,722,927	349,867	-	-
Total Income	61,050	100,175	4,722,927	363,012	-	-
Expense:						
Direct Charitable Activities expenses	17,722	39,815	-	-		
Fundraising expenses		2,148	-	9,416	-	-
Depreciation Expenses	257		-	-	-	-
Others	35,724	83,802	-	-	-	-
Total Expense	53,703	125,765	-	9,416	-	-
Surplus/(Deficit)	7,347	(25,590)	4,722,927	353,596	-	-
Fund opening balance	713,665	739,255	1,056,975	703,379	-	-
Funds Transfer (if any)	-	-	-	-	-	-
Fund closing balance	721,012	713,665	5,779,902	1,056,975	-	-

Other Disclosure:
For Each Fund-Raising Event that raises \$1 million or more:

Fund-Raising Activities and Planned Use of Funds Raised	Total Fund Raised (S\$'000)	Fund-Raising Expenses (S\$'000)
NA		