

Annex 1: Template for Annual Report

[St. Gabriel's Primary School]

Annual Report for the financial year period 1 Jan 20 to 31 Dec 20

Basic information

Name of School: St. Gabriel's Primary School

*Address: 220 Lorong Chuan Singapore 556742

Charity / IPC status: School is an exempt charity and a member of the Education Central Fund.

*Charity Number/School's Unique Entity Number: T07GS5012J

*Governing instrument: Constitution

Detailed information

Board Members:

S/N	Name	Position	Remarks
1.	Mr Henry Phang	Chairman Associate member and Advisor	Until 31 March 2021 Appointed on 1 April 2021
2.	Mr Charles Lee Mui Keng	Vice-chairman	Until 31 March 2021
3.	Madam Chong Choy Lin	Treasurer	
4.	Brother Dominic Yeo Koh Tuan Kiok	Supervisor	
5.	Mr Stephen Chin Hong Em	Joint Secretary/Principal (SGSS)	Until 14 Dec 2020
6.	Mr Martin Tan Siew Kin	Joint secretary/Principal (SGPS)	
7.	Mr Shawn Lim Chee Koon	Joint Secretary/Principal (SGSS)	Appointed on 15 Dec 2020
8.	Mr Yeo Ann Tai	Member	Until 31 March 2021
9.	Mr Andrew Ng Lian Timn	Member	Until 31 March 2021
10.	Mr Francis Wong Loke Tan	Member	
11.	Dr Chong Fu Shin Francis	Member Chairman	Until 31 March 2021 Appointed on 1 April 2021
12.	Mr Lim Wei Hock Gordon	Member Vice-chairman	Until 31 March 2021 Appointed on 1 April 2021
13.	Mr Lee Bong Chong Francis	Member	
14.	Mr Kelvin Phoon	Member	Appointed on 1 April 2021

Key Employees:

1.	Mr Keith Tan	Vice-Principal/ Academic Affairs
2.	Mdm Christina Tee Siew Ping	Vice-Principal/ Administration

Auditor – KK Tham and Associates

Objectives / Activities of school

Objectives of school:

The mission of the Education Service is to mould the future of the nation, by moulding the people who will determine the future of the nation. The service will provide our children with a balanced and well-rounded education, develop them to their full potential and nurture them into good citizens, conscious of their responsibilities to family, society and country.

Our Vision:

A Gabrielite will be God-loving, disciplined, gracious, caring and a life-long learner.

Our Mission:

Shaping Lives for Service to God and Nation.

School's activities/programmes for the year:

Fundraising activities carried out in the year (if any): Nil

Upcoming school's activities/programmes: Nil

Future fundraising plans (if any): Nil

Financial Highlights

This section is only for schools that have gross annual receipts (including MOE grants) exceeding \$10 million for 2 consecutive financial years. Other schools may remove this section from the report.

Reserves Policy (to indicate school's reserves¹ amount, reason/use of holding amount of reserves and the likely timing of using the reserves)

For example: "As at 31 Dec xx, school has a surplus reserves of \$xx. The money is required for xx (the educational uses) and is likely to be used in the near future XX (do indicate a date if possible)."

NA

¹Reserves excludes the endowment funds and any restricted/specific donation funds which are restrictive in nature

Please note information in (*) are required under the statutory Charities (Annual Report) Regulations. Reserves policy is required under the Education Central Fund Guidebook for schools that have gross annual receipts exceeding \$10 million for 2 consecutive financial years.

Annex A: Summary Table for Government-Aided Schools

Name of School	General SMC Fund		Building Fund		Other Donations Fund	
	FY20 (Current Year)	FY19 (Previous Year)	FY20 (Current Year)	FY19 (Previous Year)	FY20 (Current Year)	FY19 (Previous Year)
Income:						
Donations/Sponsorship	61,000	23,400				
Rental income	36,862	14,651				
Others	27,650	36,515	52,371	520,040		
Total Income	125,512	74,566	52,371	520,040		
Expense:						
Direct Charitable Activities expenses	3,406	8,624				
Fundraising expenses						
Depreciation Expenses	14,995	13,678	251,275	249,434		
Others	48,283	36,899				
Total Expense	66,684	59,201	251,275	249,434		
Surplus/(Deficit)	58,828	15,365	(198,904)	270,606		
Fund opening balance	748,819	733,454	7,424,028	7,153,422		
Funds Transfer (if any)						
Fund closing balance	807,647	748,819	7,225,124	7,424,028		

Other Disclosure:
For Each Fund-Raising Event that raises \$1 million or more:

Fund-Raising Activities and Planned Use of Funds Raised	Total Fund Raised (S\$'000)	Fund-Raising Expenses (S\$'000)
	Nil	Nil